

VILLAGE OF DORAL LAKES HOA
Office: (305) 259-1461 Fax: (305) 378-0259
Resident Information Sheet
Owner/Tenant/Buyer Acknowledgement

www.dorallakes.org

Date: _____ Account #: **1787-**_____

CURRENT OWNER(S) INFORMATION

Current Home Owner(s) Name: _____
Unit Address: _____
City: _____ State: _____ Zip: _____
Mailing Address if different: _____
Home#: _____ Cell#: _____ Work#: _____
Phone Number for Guardhouse use (only one): _____
E-mail address: _____
Emergency Contact Name: _____ Emergency Contact#: _____

TENANT/BUYER(S) INFORMATION (Please also fill out owner(s) information)

Tenant/Buyer(s) Name: _____
Unit Address: _____
City: _____ State: _____ Zip: _____
Mailing Address if different: _____
Home#: _____ Cell#: _____ Work#: _____
Phone Number for Guardhouse use (only one): _____
E-mail address: _____
Emergency Contact Name: _____ Emergency Contact#: _____
Lease Start or Closing Date: _____ Lease End or Sale Amount: _____

OCCUPANT INFORMATION (List all occupants living in the unit)

Name	DOB	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

VEHICLES REGISTERED TO THE UNIT
List all remotes in use (Find remotes ID outside or inside device)

Tag	Last Name	First Name	Make	Model	Year	Color	Remote ID
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

DEACTIVATE REMOTE(S) ID NO LONGER IN USE THAT ARE STILL ASSIGNED TO THE UNIT

ID#: _____ ID#: _____ ID#: _____ ID#: _____

GUESTS INFORMATION (For permanent guest use 12/31/9999 in Exp Date field)					a) <input type="checkbox"/> Registration already done
b) Last Name	First Name	Relation	Start Date	Exp Date	
_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	

- Present Owner agrees to furnish the Buyer/Tenant with a set of Village of Doral Lakes Homeowners Association documents, a copy of Village of Doral Lakes Rules & Regulations, Access Control Devices (remote controls), and a key for the Mailbox.
- Buyer agrees to furnish the Association with a copy of the Warranty Deed after closing.
- Buyer/Tenant agrees to attend the first Association Board of Directors Meeting after closing or moving into the community to attend a welcome session and review of the Association rules.
- Buyer/Tenant agrees that they will abide by the Association documents and by the Association Rules & Regulations.
- Buyer/Tenant agrees to remedy any outstanding property violations.

Present Owner: _____ Buyer/Tenant: _____

Signature : _____ Signature : _____

Date : _____ Date : _____

OFFICE USE ONLY

Received By: _____ Date: _____

Verified By: _____ Date: _____

Approved/Rejected By: _____ Date: _____

Activate/Deactivate By: _____ Date: _____

MAIL TO: Miami Management Inc. **OR FAX TO** : (305) 378-0259
 14275 SW 142 Ave.
 Miami, Fl 33186 **OR DROP OFF AT:** Guardhouse